

DORIE COLANGELO

BROOKLYN, NY / 203-536-7464 / DORIEDORIEDORIE@GMAIL.COM

Education

The International Culinary Center, New York NY
Founded as the French Culinary Institute
Grand Diploma in Professional Culinary Arts

July 2017

Antioch University, Yellow Springs, OH
Bachelor of Liberal Arts

May 2002

Experience

Test Kitchen Intern at Martha & Marley Spoon, New York, NY *Apr 2016 — May 2017*

- Assist with recipe development, recipe cross-testing and product testing.
- Take kitchen inventory and purchase ingredients for daily testing and photo shoots.
- Portion out ingredients for photo shoots and assist on photo shoots.
- Clean and organize kitchen.

Garde Manger at Roman's, Brooklyn, NY

Apr 2016 — Present

- Process produce and prepare dressings, seafood and ice creams.
- Make and plate salads to order, fry items to order and assist other cooks in plating.

Cooking Instructor for Brooklyn Kitchen, Brooklyn, NY

Nov 2016 — Present

Cooking Instructor for CocuSocial, New York, NY

- Study recipes for upcoming classes and create a plan-of-action for class.
- Gather ingredients, prep mise en place, teach class and assist with clean up.

Barista at JOE Coffee, New York, NY

Nov 2016 — April 2017

- Make and serve coffee according to JOE's standards. Perform opening and closing duties.

Server at Fornino Greenpoint, Brooklyn, NY

Oct 2015 — Apr 2016

- Served patrons, ran food, bussed and cleaned tables, performed opening and closing duties, greeted and seated customers, booked reservations, took delivery and pickup orders.

Customer Service & Content Manager at Quinciple, Brooklyn, NY *Jun 2013 — Oct 2015*

- Proofread recipes and product descriptions; created content for online magazine, Sift. Handled sales of corporate accounts and created partnerships. Planned and hosted Quinciple promotional events.
- Sourced ingredients and props, cooked and styled food for weekly photo shoots.
- Photographed recipes and took product shots. Curated weekly selection of ingredients and brainstormed recipe ideas with Director of Sourcing.
- Managed customer service. Pitched ideas for improved customer experience and more efficient database features. Managed delivery operations.
- Handled bookkeeping, managed gift partnerships and processed gift orders.

Production Assistant at Magazine Radar, New York, NY

Aug 2010 — Jun 2013

- Highest performing producer in the data entry and brand structure research department.
- Responsible for team mentoring, training, quality assurance and database management.

Executive Assistant at Baltz and Company, New York, NY

Oct 2005 — Nov 2008

- Prepared company marketing and capability presentations and handled special projects.
- Assisted with check-in at culinary events.
- Redesigned media clip book creation process. Handled all administrative tasks.

Additional Skills and Experience

- ServeSafe Certified 2016
- Obtained New York City Department of Health's Food Protection Certificate 2017
- Proficient in Microsoft Office Suite, Google Docs, Quickbooks and Adobe Creative Suite