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| Kayla Higgenbottom

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| khigg6@gmail.com |
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| 901-361-1426 |
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| ObjectiveA highly motivated individual with strong communication and organizational skills. Looking to use my degree in media for the benefit to land a position as a production assistant.  |
| Skills* Punctual, sincere, and enthusiastic
* Relationship building
* Knowledge of film production
* Yearning to learn new techniques involved in film production

**Professional*** Experienced passing on information on set without causing an disturbance
* Abilities to take and execute orders from authorities
* Strong interpersonal and administrative skills
* Multi-tasking

**Personal*** Listening Skills
* Self-Disciplined
* Pro-active
* Articulate
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| ExperienceProduction Assistant/Mcnulty CastingOctober 2016* Assisting the Casting Team with auditions
* Escorting contestants from check-in to holding
* Lead contestants from the holding room to the audition room and from there to interview sight
* Supporting the rest of the crew
* Create folders with specific contestants to insure proper flow

brand ambassador/ urban enterprisesJuly 2015- October 2016* Possess excellent oral and communication skills
* Appealing personality and physical appearance
* Promoting different promos for companies
* Taking surveys from large amounts of consumers
* Willingness to relocate to remote places
* Strong professional relationships with consumers

Server/ Another Broken eggApril 2014 – September 2016* Attend to customers upon entrance
* Take/ serve orders and answer questions or make recommendations for other products
* Deal with complaints or problems with a positive attitude
* Issue bills and accept payments
* Multi phone line experience
* Work at a fast pace for a long period
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| EducationbACHELOR OF SCIENCE/ MAY 2013MIDDLE TENNESSEE STATE UNIVERSITYMy B. S degree is in Electronic Media Journalism with a concentration in Radio/ Television |
| referencesUpon Request |

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